

# On-site Induction Information

Purpose for visit: **Repairs/service/installation/maintenance**

Company name: **O'MEARA REFRIGERATION**

Base address: **410 Maratoto Road, Paeroa 3674**

Engineers details:

Tech. name	Ph number	Vehicle no. plate
<b>Daniel O'Meara</b>	<b>0272485151</b>	<b>FR1GEE</b>
<b>Mike Jenner</b>	<b>0272247037</b>	<b>HAK205</b>
<b>Peter Wood</b>	<b>0212643336</b>	<b>HYM247</b>

**Director/head engineer, Contact:** **Daniel O'Meara 0272485151**

**Safety Officer, Contact:** **Megan Bax 0275361188**

We are governed by the Health and Safety at Work Act 2015 (HSWA), with potential harsh financial penalties if we fail to "so far as reasonably practicable" manage risks to health & safety.

As part of our commitment to the HSWA and more importantly our commitment to keeping you , your family, contract workers and any other people/visitors safe, we need to provide some additional information regarding our mobile service van/engineer.

**Below outlines more specifically the hazards that we will bring on to site.**

List of Hazards	Notes
<b>vehicle</b>	Will park as close to unit for servicing as possible Please advise engineer if vehicle needs to be moved
<b>Oxygen/acetylene kit</b>	If in use there may be a hose leading from van to work area, naked flame (coned off if necessary)
<b>ladders</b>	Will/should be coned off, if possible.
<b>chemicals</b>	Big Blue, Coil Cleaner, Mapp Gas, Oxy/Acetylene bottles, Nitrogen, CRC, Contact Cleaner, silicone, sealant, Vac oil, Synthetic Oil.
<b>Leads/cables</b>	When working with power tools/vac pump, leads will be lying on the ground from power source to work area.

**Please do not touch/operate or move any equipment/tools or chemicals that O'Meara Refrigeration is using or bought on site. It is preferred that you approach the technician if anything is causing further hazard or inhibiting your tasks.**

A copy of our **Health & Safety Policy Statement** can be viewed via our website and a copy of our **Policy** can be sent at your request. You can also view our Public Liability certificate and list of Material Safety Data Sheets.

**As a contractor working on your property you acknowledge that this induction process signifies:**

You have received, read and understood the induction, and that all relevant/important information can be viewed if needed.

**You will cooperate with the following rules:**

- You will notify the technician before entering site if there are any significant hazards that won't be obvious on the initial inspection.
- You will notify the technician if there are dangerous animals and/or young children on site without supervision or confinement.
- If the work area/site deems unsafe the technician will leave immediately.

*We thank you in advance for working with us to keep everyone safe. If you have any questions, or would like more information please let us know.*

**Once you have read and understood this induction process, please acknowledge by replying to my email (fridgies@xtra.co.nz), text (0275361188) or phone 078679044.**